



# CHAIRPERSON'S UPDATE

JENNIFER URBAN  
SEPTEMBER 7-8, 2021 BOARD MEETING



# CPPA

# THE BIG PICTURE

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# POINTS OF FOCUS

## Priorities (June 14, 2021 Board Meeting)

- Contracted Services/Infrastructure
- Staffing/Personnel Resources
  - Executive Director (authority delegated to gain approvals and post)
  - Chief Deputy Director of Administration – CEA position (authority delegated to gain approvals and post)
  - General Counsel – CEA position (authority delegated to gain approvals and post)
  - Additional staff/services to support rulemaking and other agency activities
    - Support from other Office of Attorney General and other agencies
- Location/Premises
  - Options for location, pricing
- Policies/Handbook—to work on over time
- Subcommittee Work
  - Start-Up and Administration, Regulations, Public Awareness and Guidance



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# INTER-AGENCY AGREEMENTS (IAA)

- IAA with Office of the Attorney General
  - ← Human Resources support through June 30: Interface with CalHR
- IAA with Department of Consumer Affairs (DCA)
  - ← Information Technology Services\*
- IAAs with Department of General Services (DGS)
  - ← DGS Human Resources Services
    - ↓ From July 1
  - ← DGS Contracted Fiscal Services and Budget and Planning Section\*
    - ↓ Finance, Budget, and Accounting
    - ↓ DCA is closing out our last fiscal year



# INTER-AGENCY AGREEMENTS (IAA)/SERVICES

- IAAs with Department of General Services (DGS), Continued
  - ← Procurement
  - ← Real Estate Services
  - ← Loan of Interim Deputy Director of Administration
- Legal Services from Office of Attorney General
- Other Services



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# INTERIM CHIEF DEPUTY DIRECTOR OF ADMINISTRATION

- Introducing Debra Castanon
- Chief Privacy Officer for DGS
- 50% time with
- Previously:
  - ← Chief Privacy Officer for the California Department of Motor Vehicles
  - ← California Office of Privacy Protection





# EXECUTIVE DIRECTOR

## Partial Timeline

- Board approval June 14
- Exempt Pay Request to CalHR on June 16
  - ← Follow-up each week
- **Transition to DGS-HR** team effective July 1
- CalHR Approval – Exempt Pay Letter – July 7
- Establish position number and generate 607 – July 9-14
- Department of Finance (DOF) approval requested – July 14 – usually takes 30 days
- **Agency Code** Requested from State Controller’s Office – July 23
- Expedited DOF approvals received – July 20-July 26
- Approval from CalHR for posting – requested July 27; received July 28
- **Established in CalCareers system**
- Job Posted July 28
- 30-day posting period
- Posting closed August 29
- Applications under review



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# ADDITIONAL UPDATES

- Conflict of Interest Policy – Public Comment ends September 20
- Strategic Planning
- Notice to Attorney General
- Communications
  - ← Distribution List
  - ← Recordings
- Dates for next two Board meetings:
  - ← Monday, October 18
  - ← Monday, November 15
  - ← [Closed Sessions for Hiring]
  - ← Subcommittee reports will have further information and advice



# PRIORITIES

- People
- Systems
- Substance



# CURRENT CHALLENGES/BIG PICTURE 2

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**THANK YOU**





**END OF PRESENTATION**

